

# Appendix I

Dear Matthew,

Many thanks for your email about Albury memorial and photographs, apologies for the delay in responding to you.

Having looked through the information and photographs this seems like the type of project which funding could be applied for. However, it is really dependent on the type of works which are proposed, and the costs involved which will influence whether it is eligible and what scheme it is most appropriate for. I would strongly recommend that you commission a condition survey from a conservation professional so that there is a professional assessment and account of the condition of the memorial and they can produce a method statement/schedule of works which contractors can then quote against (the contractor who produces the method statement may also be one of those who quotes). One problem with the previous unsuccessful application for this memorial was that the quotes submitted were for completely different types of work, with one of the quotes proposing ineligible and inappropriate methods such as the replacement of inscription panels. Therefore, having one method statement to quote against will mean all contractors are quoting for the same work. Furthermore, having the method statement drawn up by a conservation professional will hopefully ensure that the proposed works follow best conservation practice; particularly important as this memorial is a listed building. It would also be a good idea to discuss the proposals with the Conservation Officer at the Local Planning Authority as they will be able to offer advice about Listed Building Consent and may also have recommendations for works to the memorial.

Please note that condition surveys are eligible for funding under the Trust's Small Grants Scheme, and two quotes are required for the application. This scheme assists with the conservation, repair and protection of all types of war memorials in the UK. The scheme awards grants of up to 50% of eligible costs, up to a maximum of £2,500. Grants are decided monthly but please note that War Memorials Trust is unable to fund work retrospectively, so please do not commence work prior to making and receiving a decision on your application to the scheme.

Once there is a method statement (and they will hopefully also be able to give an estimated project cost) then I can advise you more fully about funding. From looking at the information and photographs I would highlight the following areas require addressing:

- Re-painting the faded lettering as per original
- There is some failed pointing so this will need to be re-pointed
- It seems that there has been some previous inappropriate repairs to the stone base, and this was highlighted in the last application. It was also mentioned that there was some subsidence of this stone; this will need to be investigated and addressed, as well as repairs to the broken stone on the base.
- The further historic research you mentioned will highlight whether there is a feature missing from the top of the memorial; historic evidence will need to be submitted if it is proposed to reinstate this as well as any evidence which suggests why it was removed; proposed reinstatements will need to be as per original.

- The surface deposits on the memorial will need to be assessed as well, particularly as I am unable to identify from the photographs whether the white deposits on the memorial towards the base are lichen or efflorescence. The contractor who carries out the condition survey and produces the method statement will be in a better position to identify what requires repair and conservation on the memorial, but these are just my observations from the photographs.

I have attached the Trust helpsheet on conservation contacts to assist in trying to find conservation professional to either produce the method statement or to carry out the works.

I hope that the above is of assistance. If you have any questions, please do not hesitate to contact me.

Kind regards,

Amy

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Assistant Conservation Officer

Protecting and conserving war memorial heritage.

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